



DOMESTIC COMPETITONS BY-LAWS

Abstract

All competitive competitions played at Bundaberg Basketball are guided by this document

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INTRODUCTION

The Bundaberg Basketball Association (BBI) aims to provide opportunities for all those involved in the sport to continuously learn and develop their skills, knowledge and understanding of the game of basketball, thus enhancing and prolonging their enjoyment of the game.

The BBI Management Committee reserves the right to adjudicate in the best interest of basketball, on any matters not specifically covered by these By-Laws. The BBI Management Committee also reserves the right to vary or set aside the application of these By-Laws, in the best interest of basketball.

The Management Committee expects all participants to abide by the relevant “Codes of Conduct” and to obey any reasonable direction given by BBI committee member.

The BBI supports and abides by the Basketball Queensland “Anti-Discrimination by-laws” The BBI adheres to the Basketball Australia “Blood Policy”
The BBI adheres to the Basketball Queensland “Member Protection Policy”

The following by-laws assume the usage of the Bundaberg Basketball website www.bundybasketball.com.au and all applicable software relevant to the website, including but not limited to BasketballConnect and associated packages.

I. COMPETITIONS

1.1 Structure

The BBI will offer competitions, currently as follows:

Senior Competitions:

- Monday Men
- Tuesday Men
- Wednesday Men
- Thursday Women

Youth Competitions:

- Wednesday U21 Men

Junior Competitions:

- Friday U10 Boys and Girls
- Friday U12-U16 Boys
- Friday U12-U18 Girls
- Saturday Aussie Hoops

Competitions will be conducted only if a minimum of 4 teams register. The day/night on which a competition will be offered is at the discretion of the BBI Committee.

1.2 Competition Governance

Competitions will be conducted in accordance with:

- these By-Laws
- the F.I.B.A. Official Basketball Rules
- all BBI policies not specifically addressed within these By-Laws

1.3 Grading

Junior Competitions will commence each season with a grading period (generally 2 rounds for juniors). At the commencement of each season, players and teams are placed into divisions in a way that ensures divisions are as even/fair as possible – based on previous season performance, total player entries received.

Decisions are made with the interests of the competition as a whole in mind and not necessarily to cater for the requests of individual players.

The BBI reserves the right to grade/re-grade junior players to ensure fair competition.

II. TEAM REGISTRATION

2.1 Application for Entry

2.1.1 Senior Teams

Senior teams must register via the online registration portal on the BBI website. An online registration portal will be opened on the website not less than four weeks prior to the start of a season. Teams must have minimum of six players organized for the team. Teams will be classified as “Existing” or “New”. Teams must make payment of the prescribed fees as specified by the BBI management.

2.2 Acceptance of Entry

Receipt of the team entry and payment of the required fees does not guarantee acceptance of the entry into BBI competition.

Teams may be refused entry due to:

- competition exceeding venue / resource capacity
- non-compliance with policies &/or acceptable standards of behaviour
- unpaid fines
- proving unreliable in previous seasons
- previous withdrawal from fixture competition
- non-payment of prescribed fees
- an BBI management Committee decision taken in the best interest of basketball for this Association.

2.3 Existing Teams

Existing Senior teams can be re-registered via the BBI website only by the registered team delegate. The entry must be lodged in accordance with the provisions as set out in these By-Laws.

2.4 New Teams

New Senior teams can be entered via the BBI website. The entry must be lodged in accordance with the provisions as set out in these By-Laws.

Where competition entries exceed venue / resource capacity priority is given to existing teams. BBI will offer alternative competitions for new teams where possible. Should a new team not be accepted due to venue / resource capacity all fees paid will be 100% refundable.

2.5 Late Entries

Teams may enter after the registration portal has closed at the discretion of BBI management. Late team entries received before fixture publication may be included in the initial season fixture or grading fixture. Teams may be added to a fixture at any time at the discretion of the BBI management committee. The registration fee applicable for all late entries will be charged at double the standard fee.

2.6 Withdrawal of Entry

Teams may incur a withdrawal fine after submission of entry. Once teams have been included in a fixture, a withdrawal fine must be paid and/or may forfeit any/all fees paid.

2.7 Promotion and Relegation

Promotion and relegation of teams from one season to the next will be at the discretion of the BBI management. Factors including but not limited to previous season results will be taken into consideration when deciding on promotion or relegation.

An existing team that has a significant change in player personal should not expect grading consideration from the BBI. Existing teams are graded primarily based on previous season results.

New teams may be scheduled to participate in any applicable pre-grading games before the commencement of regular grading period.

2.8 Disqualification from Competition

A team may be disqualified from competition at the discretion of the BBI management committee, when the team:

- gives two consecutive forfeits
- gives three forfeits in a season
- refuses to pay fines incurred
- breaches acceptable standards of behaviour
- any reasons deemed appropriate by the BBI management committee, in the best interest of basketball and/or its members.

III. PLAYER REGISTRATIONS

3.1 Procedure

All players must be registered in Basketball Connect via the means provided by the BBI. Information required for each player includes full name, email address, mobile number, gender, DOB, postcode and suburb.

BBI management may alter or add additional mandatory information based on association needs and in response to technological adaptations. All registered players become members of the BBI subject to the provisions of the BBI constitution.

Registrations will close once there are no longer enough rounds remaining for newly registered players to accrue a sufficient number of games for finals eligibility or there is no available space in the existing teams.

3.2 Registration Restrictions

The following restrictions are applicable for domestic competitions at BBI:

- Teams may register as many players as they wish, however a maximum of ten players may participate in single match.
- NBL, WNBL, NBL1 and QSL players may only register in teams fixtured in Men's or Women's Division 1 competition as appropriate to their gender. These players may apply to BBI management for exemption.
- Individuals currently under suspension by a tribunal of any association affiliated with Basketball Queensland with or any other state association or by BBI management may not register until the suspension is served.
- Players must meet the age group eligibility criteria;
 - In junior & youth competitions the player must comply with the 'Year of Birth' criteria set for that competition, or
 - In senior competitions, the player must turn 14 years old in the year the competition concludes. For example, in the 2022 Winter season, players must either turn 14 or be over the age of 14 in 2022. Exemptions to this must be put in writing to BBI management.
- Players may not change teams after commencement of a season without the approval of BBI.
- Each season players may be graded as restricted players. Restricted players may only play in the Division 1 men's and women's competitions. There is an exception that there can be 2 restricted players per team in division 2 men's.

3.3 De-Registration of Players

Players can only be removed from a team's list if they have not played during the current season or at the request of the team nominated delegate(s).

Team delegates can remove players from their team's list at their discretion at any point during the season, by contacting the BBI committee.

3.4 Multiple Registrations

3.4.1 Senior Competitions

Senior players may play in one team per competition. For example, a player can play in a team in Tuesday Men and Wednesday Men competitions but cannot play in two teams in Wednesday Men's competition.

No restrictions are applicable regarding multiple registrations across different divisions. For example, a player can compete in division 1 competition and division 2 competition.

Multiple registration rules do not restrict players in relation to fill-in player provisions.

3.4.2 Junior & Youth Competitions

Junior & Youth players may play in more than one division subject to the following eligibility criteria:

- Players may only play in one team per division (*e.g. D4 Boys*). Players may fill-in for a team from the same division subject to the applicable fill-in player provisions
- A player may play in multiple teams in different divisions (*e.g. D4 Boys and D3 Boys*) provided the player is compliant with age group requirements (*U10 player can play up in D4, but an D4 player cannot play down in U10*)

Players registered to play in more than one competition on the same day of competition should not expect that special fixturing will be undertaken to allow them to play in both teams each round. A second registration will incur an additional registration fee.

3.5 Player Transfers

At the conclusion of each season players are considered "free agents" and may transfer between teams without restriction, pending fulfilment of all financial obligations to the outgoing team.

The transfer of players between teams during the same season (including the grading period) is not permitted. Exemptions may be granted in special circumstances.

3.6 Late Registrations

3.6.1 Unregistered Players

Players not registered to a team after the first round of competition has been played are deemed late registrations. Players must register online via the applicable registration form supplied by BBI.

3.6.2 Competitive Balance

Registration of players after the commencement of the season will be permitted at the discretion of BBI. Team delegates are responsible for ensuring that late registrations will not significantly impact the competition balance of the division the team competes in and must notify BBI. Senior teams must contact the BBI when adding late registrations that will alter the competitive balance of the team.

3.6.3 Right of Refusal

BBI reserves the right to deny or withdraw any late player registrations that unfairly compromises the integrity of the competition. Alternatively, teams may be re-graded as a result of a late player registration; however, this decision remains solely at the discretion of BBI, pending factors such as competitive balance, time of season and impact on other teams within the competition.

3.7 Junior & Youth Competition Divisions

All “under age” competitions (i.e. U10 – U21) are deemed junior or youth competitions and player eligibility for each age group/division is based on year of birth and level of experience.

Players cannot play up more than one division above their designated division. For example, a division 3 player may play in Division 2 competition, but not in Division 1 unless granted an exemption from the court controller.

3.8 Cross-Gender Participation

At the BBI, there is plenty of opportunity for both girls and boys alike to play basketball across many levels (including representative level). It is strongly recommended that girls only play in girls competitions and boys only play in boys competitions.

The following rules apply regarding cross-gender participation:

- Under 12 and below – in accordance with the Queensland Equal Opportunity Act, competitions are mixed competitions (boys can play in girl's competitions and girls can play in boys competitions)
- Under 14 and above – competitions are gender specific (girls can only play in girl's competitions and boys can only play in boys competitions)

3.9 Player Insurance Cover

Basketball Queensland provides a level of insurance to all registered members of Affiliated Associations. As a registered member at BBI, players are covered under this insurance however the following information should be noted.

3.9.1 First Aid

Limited first aid supplies are available at each venue. All senior teams are advised to have their own first aid supplies and a first aid qualified person present.

3.9.2 Private Health Insurance

Registered players have limited medical/injury cover under the Basketball Queensland Insurance Policy. It is recommended that all members have an appropriate level of private health insurance.

IV. PLAYER EQUIPMENT

4.1 Team Uniform – General Regulations

All senior teams are required to provide their own uniform, comprising of singlet and shorts. Teams should ensure they have a unique colour for their division. Singlets must be uniformly coloured in the same dominant/base colour and legally numbered front and back. Shorts must be uniformly coloured for the team.

All Junior and youth players must wear the BBI reversible singlet with black shorts. Singlets must be in good condition with the numbers clearly visible.

Home team (first team on scoring system) wears the maroon colour and away team (second team on scoring system) wears white colour.

4.2 Specification of Uniforms

The uniform of the players must comply with the Official Basketball Rules with the following additions and/or exemptions:

- T-Shirts may be worn under the playing singlet
- Compression garments may be worn under shorts &/or singlets.
- Sleeves must not extend beyond the elbow and the colour must be the same for all members of the team
- Shorts may not have cuffs, pockets, belts, buckles, or external drawstring
- Numbers 0, 00 and 1 to 99 are permitted
- Playing in a singlet without a number is not permitted
- Taped or hand-written numbers are not permitted
- Tops do not need to be tucked into shorts
- Socks can be any length and any colour

4.3 Condition of Uniforms

Players who have faded or damaged singlet or shorts, indistinct or damaged numbers, or generally poorly maintained uniforms may be warned by the referee supervisor. The warning will be noted in the supervisor's report.

4.4 Incorrect Uniform

Players who are not clothed in the registered uniform singlet shall not be permitted to take the court. The team may borrow singlets to avoid a forfeit, however regulation shorts must be provided by teams for all players.

Players who are not clothed in the registered uniform shorts may be permitted to play at the discretion of the Court Controller, but a penalty score shall be awarded to the opposing team.

Disputes regarding incorrect uniforms are to be directed to the court controller on duty in the first instance and then to the BBI management. The decision by the court controller on duty stands for that match, and the decision by BBI management is final for continued participation in the competition.

4.5 Clash of Uniform Colours

Where a clash of uniform colours occurs, the second named team on the fixture and on the electronic scoring system (i.e. the away team) must wear alternate colour singlets.

4.6 Prohibited Items

Players shall not wear equipment (objects) that may cause injury to other players. All players must comply with the FIBA Official Basketball Rules unless an exemption is specified in these By-Laws.

Referees are to not permit any player to wear objects that may cause injury to other players.

Players wearing jewellery of any kind other than a flat wedding band, fingernails that protrude past the tip of the finger will not be permitted to take the court.

If a player claims that a particular item cannot be removed, it must be suitably covered (i.e. with medical tape) to the satisfaction of the referees.

4.6.1 Jewellery

All items of jewellery that can be removed must be removed. Items of jewellery that cannot be removed may be worn so long as they are adequately padded so as not to create a danger for other players.

The referee in conjunction with the court controller shall be responsible for deciding if an item of jewellery has been adequately padded. If the padding is not considered adequate, the player may not take the court. The decision of the officials will be final.

4.6.2 Fingernails

The referee may inspect the fingernails of all players, male and female, prior to the

commencement of each match.

Players with fingernails that are not closely cut must trim them to the satisfaction of the referee

4.6.3 Hair and Hair Accessories

Hair accessories are not to be worn. Hair accessories include but are not limited to any metal or hard plastic device for securing hair, beads and/or any other item designed for hair decoration.

Long hair must be secured in a ponytail or other suitable arrangement that will stop the hair from “whipping” into the eyes of other players.

4.7 Penalties

A team penalty is applicable for any player(s) identified to be infringing the prescribed uniform policies. The consequence shall be a match points penalty awarded in favour to the opposing team as a flat rate per team – 10 points in Senior Competitions and 5 points in Junior & Youth Competitions.

This penalty will be administered immediately upon discovery of an infringement (usually at the commencement or half time of the game), is not negotiable and is not at the discretion of the opposition or referees. Penalties will not be administered during the grading rounds of the season.

V. MATCH ADMINISTRATION

5.1 Match Fixtures

5.1.1 General

The BBI Match Committee will publish fixtures for each competition prior to the first round of each season. Fixtures will be released as soon as is practically possible, usually within 4 days' notice.

The fixtures shall show:

- The name of the competition,
- The names of all teams entered in the competition, and
- The date, start time and location of each match.

For all games, the first team named in the schedule (home team) shall have, when facing the court from the scorer's table:

- Its team bench is on the left side of the scorer's table
- Its warm-up before the game in the half-court in front of its team bench.

However, if both teams agree, they may exchange the team benches and/or warm-up half-courts for the first half.

5.1.2 Junior & Youth Competitions

Times for each age group may vary slightly each season due to fluctuations in total team entries for each age group, i.e., an increase in team entries will result in each age group starting later than the previous season. Ordinarily the impact on competition times would be minimal unless there was a substantial increase or decrease in overall team entries.

Courts are allocated as evenly as possible for each division. However, the allocations are made electronically and some variation may occur.

5.1.3 Senior Competitions

Senior competitions utilize a time flow equalization method to ensure the fairest distribution of matches across the course of an individual season. This system does not guarantee an equal spread of times for all teams, however generally most teams would expect to receive a fair allotment of allocated times for their scheduled division.

5.1.4 Fixture Requests

Requests should not be submitted unless absolutely necessary and well in advance of fixtures being released. Generally, requests for specific times cannot be provided due to the inequities this creates for other teams within the competition. Requests for byes on specific dates cannot be guaranteed due to the unbalancing impact this may have on distribution of matches against opposing teams across the course of a season.

Teams are expected to be available for all scheduled dates, including finals, and should not expect to have requests honoured to not be scheduled on particular dates. All competitions are scheduled on specific days and requests to reschedule on another day for any reason is not considered a reasonable request on BBI resources or opposition teams.

5.1.5 Coaching / Playing Multiple Teams

The BBI recognizes the important role coaches play in supporting junior domestic competitions. As such the BBI will endeavour to assist coaches coaching multiple teams on the same day of competition under the following conditions:

- The teams should have at least a one division gap
- Coaches coaching more than two teams may not have all requests met for every round
- Coaches with multiple teams are advised to have assistant coaches
- Requests are applicable only for nominated head coaches.

Every reasonable effort will be made to ensure coaches with multiple teams are addressed, however the BBI does not guarantee all requests can be fulfilled for every round. Requests that are deemed unreasonable, monopolized BBI resources, or have a detrimental impact on the overall competition, its structure, or its membership will not be honoured.

Players are permitted to play in multiple teams in junior or senior competitions subject to applicable policies contained within these by-laws (e.g. divisions & fill in provisions). Players opting to participate in multiple teams on the same day of competition should not expect to have special fixturing considerations undertaken so they can attend both matches each week, including finals. Where a fixture clash occurs, the player must decide which match they will participate in.

5.1.6 Finals Fixtures

All teams must be readily available to participate in finals matches, subject to finals qualification and structure. The BBI will schedule matches in accordance with applicable competition structure, however teams should be aware of unique timing regulations and not expect to play at the same times or venues as the regular season.

5.2 Match Fees

Senior match fees are paid via cash or EFTPOS to the court controller. Fees for all players must be paid before the commencement of the game.

5.3 Match Officials & Supervisors

Senior Competition:

The BBI will appoint a court controller to all games.

Each team is to nominate a referee to referee games either before or after their scheduled game. Referees for all games will be allocated by the court controller. If a team is unable to provide a referee for a game needs to contact the court controller as soon as possible.

Junior Competition:

BBI will appoint a court controller and match officials to all games

5.4 Scoring Systems

5.4.1 Electronic Scoring

Matches are primarily scheduled using electronic devices located on each score bench and software known as Basketball Connect.

Players whose names are not visible on the electronic devices are by definition unregistered and must register themselves using the applicable online registration form before the match commences.

5.4.2 Paper Scoresheets

Where technical difficulties prevent the use of the electronic scoring system, or any other reason deemed appropriate by BBI, paper scoresheets may be used. Teams are required to ensure the following information is clearly written in the appropriate fields:

- Team name

- Player first name & family name
- Player jersey number

Failure to clearly write all the above information may result players not being credited towards final eligibility. The BBI will enter the final result of each match only. Individual player statistics will not be uploaded.

Unregistered players will not be credited as played from paper scoresheets unless they register online by 10:00am the next day.

5.5 Scorer's table Officials

5.5.1 Team Responsibility

Senior Competition:

Each team will supply capable people to operate the scorer's table. It is the responsibility of the team playing before or after the assigned game to operate the scorer's table. This will be organized by the court controller prior to the assigned games.

Scorer's table officials should be a minimum of 14 years old unless agreed otherwise by both teams and the court controller. One scorer shall be responsible for the electronic scoring system (BasketballConnect) the other shall be responsible for the scoreboard and timekeeping, a third scorer is responsible for the shot clock.

Junior Competition:

Each team will supply a capable person to act as score bench official for all matches. scorer's table officials should be a minimum of 14 years old unless agreed otherwise by both teams and the match officials. One scorer shall be responsible for the electronic scoring system (Courtside) and the other shall be responsible for the scoreboard and timekeeping.

5.5.2 Scorer's table Responsibility

Scorer's table officials must work together to ensure the scoreboard and electronic scoring system are correct and remain at the scorer's table until one of the referees has completed and signed off the scoresheet or electronic scoring device.

Whilst fulfilling a role on the scorer's table, the individuals are recognized as officials of the game and are expected to be always impartial and act professionally. Communication between officials is essential.

5.5.3 Disputes

Both scorer's table officials are equally responsible for both the scoreboard and electronic scoring system. Should there be a disparity between the scoreboard and scoring system the scorer's table officials should attempt to resolve & correct the error.

In the event the scorer's table officials acknowledge the error and agree to the resolution but are unable to correct due to technical difficulties or limitations, they should call over the referees &/or court controller for assistance.

If a consensus cannot be reached between the scorer's table and teams, the official recognized result is what is recorded on the electronic scoring system (or paper scoresheet), not the scoreboard. If a team disputes the result, they should notify the court controller who will lodge the dispute in the session report. The dispute will be investigated by BBI management with resolution to be reached before the next scheduled round of competition.

5.5.4 No Scorer Provided

In the case of a team having only 4 players and no capable person to act as scorer's table official, the opposing team shall perform the functions of both scorer's table officials to the best of their ability.

Failure to provide a scorer's table official will result in a ten (10) point penalty being administered. This penalty is not negotiable and is not at the discretion of the opposition or referees. The penalty shall be awarded against the infringing team at half time.

If neither team has a scorer's table official, the game shall not commence. Under no circumstances may either of the rostered match officials complete the duties of score bench officials.

5.6 Commencement of Fixtured Match

Teams are required to be able to take the court at the published time for their match. A team may commence a match with a minimum of 4 players. All pre-match administration (inclusive of uniform requirements) should be completed before the published start time for the match.

The match officials will start the match clock at the published time or as soon thereafter as possible. Both teams must be ready to commence playing when the match clock is started. A team that is not ready to commence playing when the match clock is started shall be penalized for a late start where applicable.

5.7 Disrupted Matches

5.7.1 Late Starts

The clock shall be started at the time of tip-off. Any team failing to take the court with a minimum of four (4) players at the time of tip-off will be penalized one (1) point per minute or part thereof up until 10 minutes into the game at which point the match shall be declared a forfeit.

The non-offending team will be awarded a 20-0 victory with all registered players credited as played for finals qualification purposes. The offending team is awarded 0 competition points and no player credited as played.

Late start penalty points will be administered at the commencement of the game, is not negotiable and is not at the discretion of the opposition or referees.

5.7.2 Forfeited Matches

A match may commence when a team has a minimum of four (4) players present. A forfeit occurs when one or both teams fail to take the court and 10 minutes has elapsed on the time clock.

Teams are expected to make every reasonable effort to avoid forfeiting a scheduled match; including all possible options as noted under the Fill In player provisions in these By-Laws. When a forfeit is unavoidable, the team delegate must notify the BBI as soon as is reasonably possible; ideally at least one weeks' notice is requested, and an absolute minimum of 24hrs is expected.

The non-offending team will be awarded a 20-0 victory with all registered players credited as played for finals qualification purposes. The offending team awarded 0 competition points and no player credited as played.

In the case of a forfeit by both teams i.e. 'double forfeit' the result of the match shall be a double forfeit. A final match score of 0 – 0 shall be recorded and no players credited as played. Both teams would be required to pay the applicable forfeit fine.

The offending team(s) must pay the applicable forfeit fine fees; these will vary depending on the amount of notice provided. The match fee for the opposing team is fully refundable.

Once notification of a forfeit has been provided, it cannot be revoked.

5.7.3 Injury Management

In the event of an injury the referees will stop the match, however the match clock will continue to run in accordance with the applicable timing regulations. If the injured player cannot be safely moved off the court the Abandoned Matches policy is applicable if the match cannot be resumed before the conclusion of the allocated time.

5.7.4 Abandoned Matches

Matches abandoned at the discretion of the BBI management &/or court controller due to injury, stadium issues or the heat policy will be managed as follows:

- (i) If a game is abandoned before it commences or during the first half, it is counted as a wash out, with all registered players credited as played for finals qualification.
- (ii) If a game is abandoned at half-time or during the second half, the game score stands as the final result.

5.7.5 Cancellation of a Fixtured Match

If due to circumstances beyond the BBI's control a match is cancelled the matches will not be rescheduled. The match will be declared a wash out with registered players credited as played for finals qualification.

5.7.6 Power Failure or Restrictions

In the event of power restrictions or failure the BBI reserves the right to determine whether games will continue as fixtured.

5.7.7 Wet Weather

In the event of wet weather, the following rules will apply

- (i) If court 4 and 5 are unsafe to play on, all games will reduce to half-length games with games scheduled for court 4 to be played on court 3 and games scheduled for court 5 played on court 1. The game scheduled for court 1 & 3 will be played first followed by the games scheduled on court 4 & 5.
- (ii) If court 1 is deemed unsafe all games for that period will be abandoned.

5.8 Rescheduling of a Fixtured Match

If due to circumstances beyond the control of the BBI, a match is unable to be played as fixtured (except forfeits), the BBI reserves the right to reschedule the match. The rescheduled match under normal circumstances should be at a date and time agreeable to both teams involved and ideally should take place within 14 days of the original date and time. Where a match is unable to be rescheduled the match will be recorded as a 20-20 draw with all registered players credited as played for finals qualification.

5.9 Forfeit Exemptions for Junior & Youth Teams

Junior & Youth teams shall be permitted one notified forfeit exemption per season. This forfeit may be used in circumstances where teams are physically unable to field a team due to other commitments (e.g. school camps, exams, etc.)

To claim an exemption, the BBI management must be notified in writing not less than 14 days prior to the date of the match that will be forfeited. The notification must include evidence of the commitment to which the team members are held.

There is no charge levied against teams who been granted a 'free' forfeit. All registered players on the non-forfeiting team will be credited with a qualifying game for finals.

5.10 Fines and Penalties

Fines levied against teams are the joint responsibility of all of the players registered to that team. Non-payment of a fine may result in disqualification of the team from competition. Where a team is disqualified, each registered player remains responsible for their share of the fine. Continued participation in other teams may be contingent on payment of this amount.

Teams may be penalized for any breach of these By-Laws at the discretion of the BBI management.

Breaches incurring a penalty include but are not limited to:

- playing an unregistered player
- playing an ineligible player
- unacceptable conduct

Repeated breaches of these By Laws may result in disqualification from competition.

VI. COMPETITION RULES

6.1 Match Rules – General

All matches will be conducted in accordance with the FIBA Official Basketball Rules except as modified by these By Laws.

6.1.1 Timing Regulations – Grading & Regular Season Games

- Junior Matches are scheduled on a 50-minute timeslot
- Senior and Youth Matches are scheduled on a 60-minute timeslot
- Teams are allocated a 2-minute warm-up.
- Matches shall be played in four Quarters.
- Each quarter shall be 10 minutes in length.
- Half time interval will be 2 minutes
- Quarter time intervals will be 1 minute
- Clock only stops on:
 - Division 1 men's Senior Competition:
 - Time outs
 - Free throws
 - Every whistle in the final 2 minutes of final quarter only (including made baskets)
 - Other Senior and youth Competitions:
 - Time outs
 - Every whistle in the final 2 minutes of final quarter only (including made baskets)
 - Junior Competitions
 - Clock does not stop
- 24 Second Rule applies in all senior and youth competitions.

6.1.2 Match Regulations – Grading & Regular Season Games

- Timeouts:
 - Seniors: Each team is permitted a maximum of five (5) time-outs per game with a maximum of two (2) time-outs in the first half, and a maximum of two (2) time outs when the game clock shows 2.00 minutes of less in the fourth quarter
 - Juniors: Each team is permitted three (3) timeouts per game with a maximum of two (2) per half
 - No time-out can encroach on the last minute of the first half.
 - No time outs in the final 2 minutes of second half.

- Team foul penalty applies on the fifth (5th) and subsequent fouls in each quarter.
- The result of drawn matches stands in the grading and regular season games

6.1.3 Timing & Match Regulations – Finals Games

Finals games shall be played under regular season timing and match regulations except for the following amendments:

- In the case of a tied game, an additional overtime period of three(3) minutes
 - One(1) time out during each overtime
 - Clock stops on every whistle in the overtime (including made baskets)
- Junior games Clock only stops for
 - Timeouts
 - Every whistle in the last 2 minutes, including made baskets

6.1.4 Match Official Obligations

The match clock will be started at the published time in accordance with the competition fixture. If the previous match has run late, the match clock will be started as soon as possible after the completion of the previous match.

The match officials are required to give a verbal warning to teams to be ready to play. The game clock shall start when then ball is touched in the tip-off.

6.2 Match Rules – Competition Specific Modifications

6.2.1 Ring Height

- U10 to Seniors – regular height of 3.05 metres.

6.2.2 Ball Size

- Junior Competition
 - U10, Division 3,4 and lower – Size 5
 - Division 1 and 2 girls – Size 6
 - Division 1 and 2 boys – Size 6
 - Premier Boys – Size 7
- Women’s competition – Size 6
- Men’s competition – Size 7

- Mixed competition – Size 6

6.2.3 General Court/Match Regulations

- 3-point line (if two lines are marked at the stadium):
 - Under 10 competitions – not recognized
 - Up to division 3 girls competitions – inner 3-point line
 - Up to division 2 boys competitions – inner 3-point line
 - Higher divisions – outer 3-point line
- Free Throws:
 - Under 9 to Under 12 – shorter free throw line
 - Under 14 to Seniors – regular free throw line
- Keyway violation:
 - Under 10 to Under 12 – 5 seconds in the key
 - Under 14 to Seniors – 3 seconds in the key
- No-charge semi-circle – this applies where the line is marked

6.2.4 Technical Fouls Policy

A behavioural technical foul is a technical foul on a player or substitute (see FIBA Official Rules Art. 4.1.3) for direct abuse of an official or another game participant or spectator (verbal or non-verbal)

Any player who incurs five(5) behavioural technical fouls in a single season will receive an automatic one (1) game suspension. The behavioural technical foul count is reset after the suspension.

The behavioural technical fouls policy is on a per competition basis.

6.2.5 Sin Bin Policy

Any player who receives a behavioural technical foul must immediately leave the court and is not permitted to return to the game until 5 minutes have elapsed on the game clock.

6.2.6 No Zone Policy

The BBI highly recommends the use of man-to-man defence particularly at the younger age groups. Our philosophy is that the use of zone defence doesn't teach players good defensive habits, hinders the long-term development of players, and limits the offensive development and fun of opposition players.

Definition of a zone: a method of defence, in which each member of the defensive team guards a specified area of the court, typically around the key.

For the purpose of these By-Laws, references to zone defences are specific to those played exclusively in the 3pt area.

The following rules apply to all BBI Junior domestic basketball games:

- U10, Division 1-4 boys, Division 2,3 girls – no zone defence permitted
- Premier Boys division, division 1 girls and U21 – zone defence permitted

The following situations may be used as indicators that a “Zone Defence” is being played:

- An offensive player cuts through the key and is not followed by an opponent who should be playing defence on this player
- A clear structure zone is established – “2/3 or 2/1/2 defence in the key”
- For the purposes of these By-Laws, the ‘no zone’ ruling does not preclude a team or its players from playing the following concepts:
 - Help defence
 - Split line defence
 - Full/Half court press
 - Traps or double teaming

Exception: A Zone Defence is permitted if a team has four or less players on the court.

Penalty: If in the opinion of the official on the floor, a “Zone Defence” is being played, the game is to be stopped at the next dead ball opportunity and the offending coach is to be warned by the official. If the coach would like to have the defence reviewed by the Court controller, they are to send one of their own team representatives to request that the Court controller comes to the court to review the defence. The Court controller’s interpretation of the defence is final.

If the coach does not take appropriate action to change the defence after a warning has been issued the official will log an incident report which will be followed up by BBI management. Zone grievances will be managed on a case-by-case basis in the best interests of the team, players and competition, with a focus on player and coach education.

If in the officials’ opinion the “Zone Defence” is being caused by a lack of understanding by a player on the floor, a second warning maybe issued to the coach with a direct reference to the need to educate the individual.

6.2.7 Mercy Rule

The junior domestic competitions are there to give all players an opportunity to have a go and enjoy their basketball. The mercy rule is in place to promote sportsmanship and to stop teams

from dominating a particular game to the point of demoralizing their opposition.

The mercy rule is applicable to all BBI junior domestic competitions.

All players on defence are required to retreat to and remain within their defensive 3-point line whenever their team is leading by 20 points or more, subject to the following provisions:

- Enforcement of rule optional to the losing team
- Violation for breach of rule
- Not applicable in grading period or finals

Where the mercy rule is enforceable but not being followed by appropriate team the referees may stop the match and instruct players to retreat back within the defensive 3-point line.

The mercy rule is not enforceable during grading matches. This is to ensure teams can play at their full competitive potential and be graded to the most appropriate division.

6.2.8 Coaches

Each team must have an identified coach present before and during each match. In Junior and Youth competitions the coach must comply with the applicable Child Protection Policy, including Working with Children guidelines, with the exception of parents coaching a team containing their children. The coach for all Junior Competitions must be a non-playing individual. Senior and Youth teams may nominate a player to act as the coach.

6.3 Ladders

Ladder positions are determined by competition points and then by percentage (points for / points against).

Competition points are awarded as follows:

- 3 – win
- 2 – draw
- 1 – loss
- 0 – bye
- 0 – loss by forfeit

Results of matches during the grading period will only be retained if there are no changes to that section at the conclusion of the grading period.

6.4 Player Participation

6.4.1 Players per Game

A minimum of 4 players are required on court for a team to start the game. A game can continue with 3 players if a player is unable to continue due to injury or being fouled out. A maximum of 10 players can play for a team in any given game.

6.4.2 Late Arrivals

Players can be added to the scoresheet / electronic scoring device and take the court at any stage of a game after being beckoned by a referee.

6.4.3 Fill In Players

Teams are permitted to obtain fill in players to have up to six (6) players available for a single match. A player is deemed a “fill in” if they are registered in the current season at BBI with another team. Fill in players may participate subject to the following conditions:

- Cannot participate if the team already has more than six (6) players available.
- If a sixth registered player arrives, the fill in player must be removed from the game and cannot return to the court.
- Must be from a lower division. For example; Div 4 player can fill in for Div 3 game.
- An individual player can fill in with another team for a maximum of three (3) games per season. If the player fills in for a fourth game with that team they become officially recognized as a bona fide member of that team and cannot return to their original team.

Players are not deemed fill ins if:

- They are not registered with any team in the current season at BBI
 - These players would be deemed new player registrations
- Currently plays in a younger age group or different day of competition. *For example; a junior player plays in U21 competition OR Wednesday Men player also joins a Monday Men team*
 - These players would be deemed multiple registrations
- Currently registered at another basketball association

The use of fill in players does not preclude the individual from applicable registration fees with that team.

6.4.4 Playing Under False Identity

Any player found to be playing under a false identity will have the any/all of the following sanctions imposed:

- Each match where the infringement has occurred overturned to a 20-0 forfeited loss
- The individual reported under Basketball Queensland's Tribunal
- The team reported under Basketball Queensland's Tribunal
- Player &/or team may be placed on a good behaviour bond

Playing under a false identity due to ignorance or issues with player registration procedures will not be considered grounds for appeal.

6.5 Finals

6.5.1 Finals Format

After the completion of the last round of the regular season a finals series shall be held for the top 4 teams in each division, (unless otherwise specified for multi-grade fixtures). Teams will play off in a two round elimination format:

- Semi Finals – Game 1 = 1st v 4th / Game 2 = 2nd v 3rd
- Grand Final – Winner Game 1 vs Winner Game 2

In the event a team forfeits a final or withdraws from finals, where the BBI deems appropriate, feasible and possible, teams below will be promoted up a seed. The team withdrawing or forfeiting will still be subject to the applicable fines.

6.5.2 Finals Eligibility

Only those players, who can be shown to be “bona-fide” members of the teams involved in the finals series, shall qualify to participate in those finals. Players who have not made a substantive contribution to a team during the season, because of illness, work commitments, etc. should not expect to be able to participate in the finals series.

To be eligible for finals, each player must:

- be registered as a BBI member (inc. members registered via affiliated clubs)
- be registered to that team
- participate and registered in a third of the seasons regular season games. Rounded up to the next integer. E.g.
 - 22 week season: $\frac{1}{3}$ of the games is $7\frac{1}{3}$ game minimum; rounds up to 8 game minimum
 - 15 week season: $\frac{1}{3}$ of the games is 5 game minimum

Playing under false names does not constitute grounds to contest finals eligibility and BBI is not obligated to alter game data after a match has been signed off by the match officials.

All players added to the match in “Basketball Connect” app will be credited with a game. Players that have not played in a match must be removed from the game before match completion by the match officials. It is the responsibility of both appointed scorer’s table officials/Coaches (and/or team manager) that the correct players have been selected for the match. Any disputes must be lodged with the BBI within 24 hours of the completion of the game.

Registered players at the time of a forfeit received will be credited with a game for finals eligibility. Byes do not count towards finals eligibility. Unregistered players are not eligible to accrue games for finals eligibility.

In the case of lost results or un-played games all players registered to the team will be deemed to have played.

In the case of the cancellation of a fixtured round/s of matches all players registered to the team will be deemed to have played.

6.5.3 Finals Exemptions

Players may be granted an exemption and credited with games in particular rounds whilst registered that they were unable to play due to a medical condition. Application for exemption must be supported by a medical certificate. There are no limits on the number of players that may receive medical exemption requests, however each player must be registered to the team and have played at least two (2) games during the season.

If a team will have less than six (6) eligible players available (including medical exemptions), the BBI may grant an exemption to the next most qualified and available player(s) so the team has six (6) player available to participate. These players must be registered to the team and have played at least two (2) games during the season.

All finals exemptions and qualification issues must be lodged in writing (by email) to the competition’s coordinator no less than 5 days before the scheduled finals. Playing ineligible players during finals may result in automatic forfeiture of those matches and possible sanctions placed against the team / club, including but not limited to refusal of entry in upcoming seasons.

Players that have missed games, including late season registrations, for any other reasons should not presume to expect eligibility consideration.

The BBI reserves the right to assess individual circumstances on a case-by-case basis that fall outside the finals exemption policy if it deems in the best interests of the team or competition to do so.

6.6 Match Policies

6.6.1 Blood Policy

Foreword: The following policy is adopted from Basketball Australia's Blood Policy and is applicable to all competitions managed by BBI.

All members need to be aware of the following policy in relation to the safety of the basketball court and the risk of viral transmission. As a practical guide the following interpretation of court safety is to be followed.

- During the game the official shall order any player who is bleeding or has an open wound, to leave the playing court and cause this player to be substituted.
- Before the player is allowed back into the game the wound should be treated (no further bleeding) and the affected area completely and securely covered.
- A bleeding player who has received treatment, and the affected area covered, may remain in the game at the expense of a team time-out (as for an injured player).
- If there is blood on the uniform the player should change the uniform immediately. (It will be necessary to carry a spare number uniform for this purpose.) Under no circumstances should a player with wet or dry blood stains on their uniform be allowed on the court.
- Prohibit a player returning to the court with a blood-stained uniform, unless the uniform has been soaked in the recommended solution for at least five minutes and thoroughly rinsed off with water.
- Destroy the HIV with a solution of 0.5% bleach and 2% detergent mixed with water and applied for five minutes. (Normal machine washing would kill the virus on pieces of clothing.)
- Blood on the ball - replace the ball.
- Blood spilt on the floor or benches should be wiped thoroughly with the bleach and detergent solution.
- A "Blood Kit" should be available at all venues during competition games. The Kit should be used only for the purpose of dealing with spilt blood on the floor or benches.

Persons Tending to Bleeding Players and Blood on Surfaces should;

- Take precautions so as not to come into contact with body fluids, particularly blood, or with soiled objects, even if the risk is low.
- Take care to avoid blood from the wounded person coming into contact with skin punctures or cuts, particularly on the fingers, or reaching the eyes or the mucous membranes of the nose or mouth.
- Spray the bleach and detergent solution directly onto the spilt surface, then wipe the surface with paper towels.
- Always wear latex, disposable surgical gloves in anticipation of contact with body fluids,

particularly blood from the nose, mouth or a wound when touching nasal mucous membranes or broken skin (abrasions, dermatitis) or when handling soiled objects. The gloves must be discarded after use.

- Place soiled linen, and uniforms into sealed plastic bags, to then be washed in a normal machine-wash process.
- After placing soiled paper towels, surgical gloves, compresses, dressings and bandages into a sealed bag. Destroy or dispose of the bags in garbage disposal bins.
- Thoroughly wash hands with a bleach and detergent solution before and particularly immediately after contact with the person being treated, even if gloves have been worn. Wash all areas that have come into contact with body fluids.
- Do not use sponges, especially not to clean several wounded persons in succession.

VII. SCHEDULE OF FEES

The following fees are applicable to all regular BBI domestic competitions (i.e. Summer / Winter seasons). Fees are reviewed and adjusted accordingly each season and included with each season's registration.

7.1 Cashless System

BBI operates a cashless system with all registration paid via online registration & invoicing. There are no door entry fees at any venue (with exception of grand final day).

7.2 Registration and game Fees

All registrations exclude the Annual Basketball Queensland registration fee. This fee is also eligible and added to the BBI fee when applicable

Senior and youth Competitions Registration fee

- Men - \$80.00
- Women - \$80.00

Senior and youth Competitions game fee

- Men & Women - \$10.00/game
- Friday night Juniors playing in Under 21 or women's Division 1 - \$5.00/game
- Senior registered players playing in Under 21 - \$5.00/game

Junior Competitions

- U10 Boys and Girls - \$150.00
- Friday night Boys and Girls - \$220.00

No game fees for the junior competition.

7.3 Forfeit Fines

Forfeiting matches is disruptive to competitions, and teams have a reasonable expectation to play all scheduled matches. Teams forfeiting matches are required to notify BBI as soon as is reasonably possible and will have the following fines levied:

Senior Competitions

- 24hr+ notification = \$0.00
- Less than 24hrs notice = \$0.00
- Un-notified = \$0.00

Junior Competitions

- 24hr+ notification = \$0.00
- Less than 24hrs notice = \$0.00
- Un-notified = \$0.00

Notifications received outside of usual business operating periods are not considered received until confirmation has been acknowledged. Notice periods are inclusive of BBI management capacity reply and contact / confirm forfeit with opposing teams.

Fines noted above are inclusive of the applicable match fees. Teams receiving a forfeit will have a credit and/or refund applied to their team account.

7.4 Withdrawal Fees

Teams are expected to play through the complete season schedule as per the season calendar. Should a team not be able to fulfil their competition schedule, including finals, for any reason they must contact the competitions coordinator immediately.

Withdrawing from competitions has a significant impact on venues, administration and the integrity of those competitions. The following fees are applicable to teams that withdraw after fixtures have been released:

- Senior Competitions - \$150.00
- Junior Competitions - \$150.00

VIII. GOVERNANCE & POLICIES

9.1 Bundaberg Basketball & Basketball Queensland Policies

All clubs, teams, players and their members (inc. spectators, coaches & administrators) must be familiar with Bundaberg Basketball Competition By-Laws / Policies and Basketball Queensland Codes of Conduct / Policies. These documents are available from the BBI website.

By entering into BBI competitions & venues you agree to the following;

- The team will abide by the BBI By-Laws & Policies.
- The team will comply with BQ Codes of Conduct.
- The team will comply with all requirements in relation to child protection legislation.
- The team will ensure that all fees, match payments and fines incurred will be paid promptly.

9.2 Bundaberg Basketball Sanctions & Tribunal

Any member that fails to adhere to applicable policies will be subject to possible sanctions. This may include:

- **Bundaberg Basketball Association Sanctions** – these decisions are at the discretion of the BBI for all BBI governed programs & competitions.
- **Bundaberg Basketball Tribunal Hearing** – According to the Basketball Queensland tribunal policy, the Basketball Australia model tribunal by-law has been adopted by BQ and by its affiliated associations
 - In line with this policy, Bundaberg Basketball tribunals are comprised of an independent panel. In line with this policy, Bundaberg Basketball tribunals are comprised of an independent panel.
 - This panel has the power to suspend, disqualify, reprimand, fine, bond, ban or otherwise deal with any person involved with basketball and / or the Organising Body (including, but not limited to players, coaches, teams, clubs, officials or spectators) in accordance with this By-law, regarding any incident arising from an activity conducted by an Organising Body.
 - The incident may have occurred before, during or after the conduct of the activity, within the confines of the stadium, activity venue or its immediate surrounds, or elsewhere if directly related to a basketball activity of any sort.
 - The Basketball Queensland tribunal policy is available on the BBI, and can also be accessed on the BQ website at

<https://admin.ownurgoal.net.au/lib/file/doc/BA-National-Tribunal-Guidelines.pdf>

9.3 Basketball Queensland Codes of Conduct

All patrons of the BBI are subject to the relevant Basketball Queensland Codes of Conduct.

Separate Codes of Conduct apply for:

- Players
- Coaches
- Parents
- Spectators
- Officials
- Administrators

9.4 Video & Photography Policy

Members of the Bundaberg Basketball Association consent to video & photographs being taken and used for website and/or promotional purposes.

Basketball Queensland recognizes that there are many legitimate reasons why still and video photography at sports is very common and does not wish to unnecessarily restrict or curb that photography.

It is perfectly normal and acceptable for parents to want to film their children's sports to keep as a memento of their growing up. This is becoming increasingly so with the technology being widely owned.

Coaches who wish to video their own team's games or training for training purposes should also normally be allowed to do so. As a courtesy, opposing team coach &/or team manager should be informed before a match commences if any member of the team intends to film/take photography during the game. Parents of the coach's own team should be advised by the coach if it is intended to regularly video games or training and the reason for it.

Should any person take objection to the photographing or videoing, they should be asked the reason why they object. It should be explained to them that normal policy in these circumstances is that the photography or videoing should be allowed. However, if the person objecting has a legitimate and strong reason why the objection is made, then a bar should be placed on the photography or videoing. A strong reason may be that the child concerned is the subject of contested custody proceedings or has been the subject of violence or threats and publication of a video or photograph may compromise the safety of the child.

9.5 Child Protection Policy

The Queensland Government has legislated that persons who work with children must undergo checks on their criminal records. Persons who have a conviction for a relevant criminal offence (sex, drug and violent offences) will be prohibited from working with children.

The Working With Children Act creates offences carrying very high penalties for non-compliance and those offences apply not just to the persons working with the children but to their supervisors, organizations employing them and Committee/Board members of organization in which the people work with children.

The Act does have some exemptions. Police and teachers (who have separate checks) do not have to get a Working With Children Check. However, they should give you some proof that they are police or teachers such as a copy of the teacher's Institute of Teaching card. These exemptions will be recognized by Basketball Queensland.

The Act also exempts parents where their children are playing in the team in which the parent is involved as a coach etc. Also exempt are adults where all children in a team are closely related to the person. However, Basketball Queensland will not recognize these exemptions and will require those parents or close relatives to have Working With Children Checks. This is in line with most sports and this sort of measure has the support of the Working With Children Office.

The Working With Children Checks will last for 3 years.

In addition, Basketball Queensland has introduced a Statutory Declaration to be completed by each person required to undergo a Working With Children Check. This declaration covers a variety of matters outside the Working With Children Checks. If a person cannot truthfully sign the declaration, that person should write to the Registrar of the Member Protection Tribunal in confidence setting out the reason why the declaration cannot be truthfully made. A decision will then be made on whether the person should be working with children.

The Act requires all persons working with children to have the check if they have or are likely to have individual and unsupervised contact with children. This will include coaches, team managers and drivers and will also include referees and referee coaches. Associations and clubs are urged to err on the side of caution in deciding who should be screened and screen a person if there is any doubt on whether or not they are required to be screened. All Committee/Board members are also required to be screened, whether or not they have individual and unsupervised contact with children. Persons under 18 are not required to be screened.

9.6 Complaint and Grievance Policy

This policy has been created to aid as guidance in the process of a complaint or grievance.

If a report is laid by a game official (completed report form) this will be passed to our independent chairperson to hold a tribunal. The tribunal's job is to decide which offences are relevant and which are not. The reporting official should also consider if it is a minor matter and if they believe it is they should indicate it on the front of the report form. This will then be considered by the tribunal chair who may make an offer to the reported person of a lower penalty than may normally be given and if accepted will mean there is no need for a hearing.

This policy compliments the BQ Tribunal By-Laws by providing a mechanism for incidents to be investigated and acted upon where they are not observed by game officials or do not occur in the direct context of a basketball game. It should also be noted that once any game-based incident is acted on by game officials and the officials consider the matter dealt with, the association would only take further action under this policy in exceptional circumstances.

This policy defines the difference between a complaint and a grievance as follows:

- A complaint is a general expression of dissatisfaction with a situation or the behaviors of other person(s) within the association – generally a complaint will be able to be managed within an individual program
- A grievance is a more specific and serious feeling of wrong doing that relates to harassment, discrimination or vilification by person(s) within the Association or external to the Association – generally a grievance will be managed at Association level. The terms ‘harassment’, ‘discrimination’ and ‘vilification’ are defined in the Member Protection By-law of Basketball Queensland.
- Mediation is the attempt to affect a peaceful settlement between disputing parties via the facilitation of another independent third party, with all parties and the mediator present at the same time. A mediator can be appointed by mutual agreement between the parties, or failing such agreement, by the Secretary of the Association. The parties involved in the dispute determine the resolution themselves rather than have it imposed on them.

Complaints Procedure

1. Any person who feels unhappy with a situation or the behaviours of other person(s) within the association should attempt to resolve the matter directly with the other party in a calm and orderly way
2. Should the person be unable to resolve the matter and wish to take further action, they should raise a complaint either verbally or in writing with their member club delegate to attempt to resolve the matter.
3. Should an incident occur in a manner or context that there is no related association delegate, the stakeholder should raise the complaint with the association’s President.
4. Any person who feels dissatisfied with an action or outcome from their member team should raise the matter in writing with the association’s President who will initiate a review by an appropriate official and decide if there is further action required.
5. If the officer, after discussions/meetings with the parties involved, decides there is a case, he/she will complete a report and advise the parties of the next steps to resolution.
6. The association must attempt to mediate the matter within two weeks of receiving the complaint – this may include meetings between affected parties and involve other relevant people.
7. At a mediation each party must be given the opportunity to be heard. At a mediation, the mediator must ensure that natural justice is accorded to the parties throughout the mediation process.

8. Should a mediation hearing between parties resolve a complaint, then no further action is required.
9. If the complaint is not resolved at mediation, the complainant may lodge a grievance with the association secretary which must be in writing.
10. Should either party be unhappy with the outcome of the complaints process, they may lodge a grievance with the association secretary, which must be in writing within seven (7) days of the finalized complaints process outcome.

Grievance Procedure

1. The President will only receive grievances in writing and will log all grievances in an appropriate register to record the date of receipt, name of the complainant and general nature of the grievance
2. The President must initially assess a grievance on the basis of the written information within 7 days of receipt of the grievance. Following the initial assessment, the President must adopt one of the following courses of action:
 - a. determine that the grievance is vexatious or trivial. In these circumstances, the complainant should be notified in writing and the grievance closed;
 - b. determine that a grievance is more appropriately handled as a complaint and refer the matter to be dealt with by the relevant person between the parties; or
 - c. determine a grievance to be legitimate and in need to action. In these circumstances, the President must consult with the management committee to convene a Grievance Panel – the Panel should consist of three people who are impartial to the event and may include but is not limited to; the Association President, members of the Board, external parties. The recommended size of this panel is 3 but not restricted to.

The following will apply to Grievance Panel hearings:

1. The Panel must meet within one month of being formed.
2. The Panel will invite all parties in the matter to be heard.
3. All parties will be advised in writing of the outcome of the Panel hearing once recommendations are ratified by the Board.
4. The Panel Chair has the discretion to determine if the Panel hearing should be conducted in the form of a mediation (refer definition), or as a tribunal (where parties present their views separately without the other present).
5. The Association notes that the Basketball Queensland Member Protection By-Law states that whether or not behaviours are Harassment or Bullying is determined from the point of view of the person receiving the harassment.
6. All internal processes for hearing a grievance should be completed within three months of the initial grievance being lodged.
7. Once an outcome of the grievance is determined, the Board or its nominee should close the grievance in the register and record the outcomes of the matter. If a matter that has been dealt with as mediation and fails to deliver an acceptable resolution to both

parties, then it will refer to the tribunal format and the panel can decide whether or not this held at a set time over a period to gather further facts and may or may not require the parties central to the dispute to provide further accounts.

8. Should the aggrieved party not be satisfied with the outcome, they should advise the General Manager in writing and the grievance should be escalated to Basketball Queensland under the provisions of the Member Protection By-Law

All participants at the association should be aware of the very clear definition of harassment, discrimination or vilification contained in the Member Protection By-Law of Basketball Queensland as under the By-Law, ignorance is not an excuse.

Any complaint of a member protection issue must be sent directly to Basketball Queensland the association will act as a conduit between the 2 parties.

9.7 Discretion of Management

Exceptions to these rules and penalties (including loss of premiership points and financial sanctions) for breach of competition rules are at the discretion of the BBI.

IX. COMPETITIONS SPECIFIC MATCH RULES

Herewith are competition specific match rules for:

- Grading & Regular Season – Senior Men, Women & Mixed
- Grading & Regular Season – Juniors & Youth (U10, junior divisions & U21)
- Finals – Senior Men, Women & Mixed
- Finals – Juniors & Youth (U10, junior divisions & U21)
- Competition Penalties

Senior Competition Match Regulations

All Matches

Competitions	Senior Men, Women, U21 Men
Timing	Four (4) x 10-minute quarters. Two (2) minute half time break. One (1) minute quarter time breaks.
Time Outs	Two (2) time outs in the first half per team. Three (3) time outs in the second half per team.
Shot Clock	24 second shot clock will operate in all senior and youth competitions
Match Clock	Div 1 Men clock stoppage's <ul style="list-style-type: none"> • Time outs • Free throws • Every whistle in the last 2 minutes, including made baskets All other competitions <ul style="list-style-type: none"> • Time outs • Every whistle in the last 2 minutes, including made baskets
Defence	No restrictions.
Keyway violation	3 seconds.
Team Fouls	Free throws awarded from the 5 th team foul per quarter.
Technical Fouls	The opponents shall be awarded one free throw and the game shall be resumed as follows: The free throw shall be administered immediately. After the free throw, the throw-in shall be administered by the team which had control of the ball or which was entitled to the ball when the technical foul was committed, from the place nearest to where the ball was located when the game was stopped.
Sin Bin	5-minute compulsory substitution for any player that receives a behavioural technical foul.
Foul Line	Normal foul line.
Match Ball	Men's Competition – Size 7. Women's Competition – Size 6.
Ladders & Finals	Ladder – Total Competition Points; Points for/against Top 4 teams – 2 round elimination format (1v4 / 2v3)

Junior Competition Match Regulations Grading and Regular Season Matches

Competitions	Juniors
Timing	<ul style="list-style-type: none"> • Two (4) x 10-minute quarters. • Two (2) minute half time break. • One (1) minute quarter time breaks.
Time Outs	<p>One (1) time out in the first half per team. Two (2) time outs in the second half per team.</p> <p>No time out allowed in the last 3 minutes of the game.</p>
Match Clock	Clock does not stop.
Defence	<p>U10 to Division 1 boys or division 2 girls – No Zone Policy.</p> <p>Premier boys; division 1 girls – No restrictions.</p>
Mercy Rule	When a team leads by 20+ points they must play defence within the defensive 3-pt line on a made basket or dead ball.
Keyway Violation	U10 to division 4 – 5 seconds. Division 3 and higher – 3 seconds.
Team Fouls	Free throws awarded from the 5 th team foul per quarter.
Technical Fouls	The opponents shall be awarded one free throw and the game shall be resumed as follows: The free throw shall be administered immediately. After the free throw, the throw-in shall be administered by the team which had control of the ball or which was entitled to the ball when the technical foul was committed, from the place nearest to where the ball was located when the game was stopped.
Sin Bin	5-minute compulsory substitution for any player that receives a behavioural technical foul.
Foul Line	<p>U10 to division 3 – Short foul line.</p> <p>Division 2 and up – Normal foul line.</p>
3pt Line	<p>U10 – not recognized.</p> <p>Division 4 to division 2 – Shorter 3pt line (where 2 lines are marked).</p> <p>Division 1 and up – Regular 3pt line.</p>
Match Ball	<p>U10 to division 3 – Size 5.</p> <p>Division 2 to division 1 – Size 6</p> <p>Premier Boys – Size 7</p>
Ladders & Finals	<p>Ladder – Total Competition Points; Points for/against</p> <p>Top 4 teams – 2 round elimination format (1v4 / 2v3)</p>

Junior Competition Match Regulations

Grand Final Matches

Competitions Juniors

Timing	<ul style="list-style-type: none"> • Three (3) minute warmup • Four (4) x 10-minute quarters. • Two (2) minute half time break. • One (1) minute quarter time breaks.
Time Outs	<p>One (1) time out in the first half per team. Two (2) time outs in the second half per team.</p>
Match Clock	<p>Clock stops on</p> <ul style="list-style-type: none"> • Time outs • Every whistle in the last 2 minutes, including made baskets
Defence	<p>U10 to Division 1 boys or division 2 girls – No Zone Policy. Premier boys, division 1 girls – No restrictions.</p>
Keyway Violation	<p>U10 to division 4 – 5 seconds. Division 3 and higher – 3 seconds.</p>
Team Fouls	<p>Free throws awarded from the 5th team foul per quarter.</p>
Technical Fouls	<p>The opponents shall be awarded one free throw and the game shall be resumed as follows: The free throw shall be administered immediately. After the free throw, the throw-in shall be administered by the team which had control of the ball or which was entitled to the ball when the technical foul was committed, from the place nearest to where the ball was located when the game was stopped.</p>
Sin Bin	<p>5 minute compulsory substitution for any player that receives a behavioural technical foul.</p>
Foul Line	<p>U10 to division 3 – Short foul line. Division 2 and up – Normal foul line.</p>
3pt Line	<p>U10 – not recognized. Division 4 to division 2 – Shorter 3pt line (where 2 lines are marked). Division 1 and up – Regular 3pt line.</p>
Match Ball	<p>U10 to division 3 – Size 5. Division 2 and division 1 – Size 6 Premier Boys – Size 7</p>
Extra Periods	<p>In the case of a draw, overtime periods of three (3) minutes will be played until a result has been achieved. Match clock will operate as per 2nd half.</p>

Match Penalties

Regular Season & Finals

Competitions **All - Juniors, Youth & Seniors**

Late Start	One (1) point per minute Forfeit after 10 minutes
Incorrect Uniform	Junior & Youth Competitions = 5 points per team Senior Competitions = 10 points per team Not applicable during Grading games
No Scorer's table Official	10-point penalty to infringing team Match will not commence if both teams have no scorer
No Coach	Juniors: Game does not commence (late start penalty applies) Youth & Seniors: Player may be appointed as captain / coach
Illegal Players	20-0 forfeited loss
Playing under False Identity	20-0 forfeited loss BQ Tribunal reportable offence
Late Player Registrations	Teams must notify BBI if adding late player registrations after grading phase. Matches may be overturned to 20-0 forfeited loss if in breach of competition balance & integrity.